



Tadcaster & Villages
Community Engagement Forum



Agenda

Tadcaster CEF Partnership Board

Venue: Meeting Room - The Ark

Date: Monday, 9 September 2019

Time: 7.00 pm

To: District and County Councillors
Councillors R Sweeting (Chair), K Ellis, D Mackay,
R Musgrave, A Lee

Co-opted members
Zoe Devine, Steve Cobb, Kirsty Perkins, Elizabeth Dixon,
Trevor Phillips and Avis Thomas

- 1. APOLOGIES FOR ABSENCE**
- 2. DISCLOSURES OF INTEREST**

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Board members should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not (in the case of Selby District Councillors) already entered in their Register of Interests.

Board members should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Board members should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the member may stay in the meeting, speak and vote on that item of business.

If in doubt, Board members are advised to seek advice from the Monitoring Officer.

3. MINUTES (Pages 1 - 8)

To confirm as a correct record the minutes of the Partnership Board meeting held on 10 June 2019.

4. CHAIRS REMARKS

To receive any remarks and updates from the Chair.

5. BOARD MEMBER VACANCIES - CO-OPTED MEMBERS

In addition to District and County Councillors, there will be up to 8 admitted co-opted Members on the Partnership Board. Normally the 8 would comprise up to 4 town or parish council representatives and up to 4 other community representatives co-opted by the Partnership Board, but the Partnership Board shall be free to determine a different proportion if it sees fit.

Co-opted members must be formally approved by the Partnership Board and will have voting rights in respect of any decisions or recommendations made by the Board.

The Board are asked to consider any proposals to fill the vacancies for two co-opted Members. These vacancies have arisen as Rev. Sue Sheriff and Mrs Bea Rowntree are no longer co-opted members of the Board.

6. FUNDING APPLICATIONS (Pages 9 - 12)

No funding applications had been received at the time of publication of the agenda.

7. BUDGET UPDATE (Pages 13 - 14)

To consider the finance report.

8. UPDATE ON PREVIOUS GRANTS AND PROJECTS (Pages 15 - 34)

To receive updates from the following funding recipients:

- Church Fenton Community Hub, 'White Horse Church Fenton'
- Selby District Disability Forum, 'Tadcaster and Villages CEF Disability Action Group'
- Pauline Hogg/AVS, 'Information Board for the flower-rich grass verges on Moor Lane, Tadcaster'
- Yorkshire Energy Doctor, 'Tadcaster and Villages Community Energy Ambassadors'

9. COMMUNICATIONS

To discuss any points of interest relating to the Tadcaster and Villages CEF that should be forwarded to Selby District Council's Communications Team to

undertake publicity work.

10. COMMUNITY DEVELOPMENT PLAN

To note the CDP Action Plan and consider any updates (to follow).

11. COMMUNITY UPDATES

No community updates had been received at the time of publication of the agenda.

12. FEEDBACK FROM RECENT FORUMS

To note any feedback regarding the Forum held on 22 July 2019 at Riley Smith Hall. The theme was Disability Awareness with the Tadcaster and Villages Disability Action Group.

13. FUTURE MEETINGS

To consider dates, themes and times for future meetings. The Board is also asked to consider expenditure of no more than £450 (plus VAT) to produce and distribute flyers to promote the next Forum.

Forum – Ulleskelf Village Hall, 23 September 2019, 6.30pm
Theme: Crime and Crime Prevention

Board – 11 November 2019, 6.30pm, The Ark, Tadcaster

Forum – 18 November 2019, 6.30pm, Riley Smith Hall, Tadcaster – Theme
TBC

Janet Waggott

Janet Waggott
Chief Executive

For enquires relating to this agenda, please contact Victoria Foreman on 01757 292046 or vforeman@selby.gov.uk.

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Tadcaster & Villages
Community Engagement Forum

Minutes

Tadcaster CEF Partnership Board

Venue:	Meeting Room - The Ark
Date:	Monday, 10 June 2019
Time:	7.00 pm
Present:	<u>District and County Councillors</u> Councillors R Sweeting (Chair), D Mackay, A Lee, Cobb and Thomas
	<u>Co-opted Members</u> Steve Cobb and Avis Thomas
Officers present:	Chris Hailey-Norris, Development Officer, Selby District AVS and Victoria Foreman, Democratic Services Officer
Others present:	Applicants: Pauline Ducat, 1 st Tadcaster Girl Guides, Mike Grayson, Stutton Village Social Committee, David Gluck, TEMPT (Tadcaster Events Management Project Team)
Public:	0

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors K Ellis and R Musgrave, and from Rev. Sue Sheriff and Kirsty Perkins.

2 DISCLOSURES OF INTEREST

There were no disclosures of interest.

3 MINUTES

The Partnership Board considered the minutes of the meeting held on 28 January 2019.

RESOLVED:

To confirm as a correct record the minutes of the Partnership Board meeting held on 28 January 2019.

4 CONFIRMATION OF CHAIR 2019-20

The Board was advised that, at the Annual Meeting of Selby District Council on 14 May 2019, Councillor Richard Sweeting had been appointed Chair of the Tadcaster and Villages Community Engagement Forum for the 2019-20 municipal year.

5 APPOINTMENT OF VICE CHAIR

It was proposed, and seconded, that Councillor K Ellis be appointed as Vice-Chair of the Tadcaster and Villages CEF for the 2019-20 municipal year.

RESOLVED:

To appoint Councillor K Ellis as Vice-Chair of the Tadcaster and Villages CEF for the 2019-20 municipal year.

6 MEETING START TIMES

It was proposed, and seconded, that the start times of Tadcaster and Villages CEF meetings for the 2019-20 municipal year be as follows:

Partnership Board – 7.00pm
Forum – 6.30pm

RESOLVED:

To approve the start times of Tadcaster and Villages CEF meetings for the 2019-20 municipal year as set out above.

7 CHAIRS REMARKS

The Chair hoped that the good work of the Tadcaster and Villages CEF would continue in 2019-20 that that it would continue to focus on a number of different issues affecting the local area and its communities.

8 BOARD MEMBERSHIP VACANCY - CO-OPTED MEMBER

The Board noted that a vacancy on the Board had been created due to Bea Rowntree stepping down, and that a second vacancy would shortly also be created as Rev. Sue Sheriff was resigning as Vicar of Tadcaster and therefore also from the Partnership Board in July.

It was suggested that Board Members consider nominations to fill the two

vacancies and bring these back to the next Board meeting in September.

RESOLVED:

To ask Board Members to bring nominations to the September 2019 Partnership Board meeting in order to fill the two vacancies on the Board.

9 BUDGET UPDATE

The Board noted the budget update, which confirmed a balance of £19,926.90.

RESOLVED:

To note the budget update.

10 FUNDING APPLICATIONS

The Board noted the Funding Framework.

The Chair indicated that presentations from those applicants that were present would be heard first, after which they would be asked to leave and the Board would discuss the applications at the end of the meeting. The applicants would be advised if their applications for funding had been successful in the following days by Democratic Services.

The Board heard presentations from 1st Tadcaster Girl Guides, Stutton Social Committee and TEMPT.

11 TADCASTER TODAY FUNDING PROPOSAL

The Board considered the costed proposal for Tadcaster Today magazine as set out on pages 55 and 56 of the agenda.

Board Members expressed the importance of being able to communicate widely with residents in the Tadcaster and Villages area. Tadcaster Today had been reviewed and redesigned by a project team, and new costings produced. The CEF were asked to contribute £3,422 towards production of the magazine in 2019. Tadcaster Town Council would be providing the same amount of funding.

There was concern regarding the combined costs of funding Tadcaster Today alongside the flyers produced to advertise forums; it was felt by some Board Members that it should be one or the other, or that there should be better joint working to ensure that Tadcaster Today provided more timely publicity for the CEF and its meetings.

It was suggested that better planning of the CEF meetings and their themes for the year ahead would assist further with the co-ordination and production of publicity material.

The Board also acknowledged the value of the forum flyers, as not all residents read Tadcaster Today and may only have found out about upcoming forum meetings by door to door flyering.

The Board agreed to fund the magazine for the proposed amount of £3,422 but agreed that funding for the publication should be considered by the CEF on a yearly basis, and that further work should be undertaken in order to synchronise the production of the magazine with advertising the meetings of the CEF.

RESOLVED:

- i. To agree to fund Tadcaster Today for 2019-20 to the value of £3,422.**
- ii. That the funding of Tadcaster Today be brought back to the Partnership Board on an annual basis for consideration.**
- iii. To ask the Development Officer to work with the Tadcaster Today project team to synchronise the production of the magazine with Tadcaster and Villages forum meetings for improved publicity and communications.**

12 COMMUNITY DEVELOPMENT PLAN

The Development Officer advised the Board that the current CDP (Community Development Plan) was in need of a refresh and review, a consultation for which would be launched in September 2019.

The Board agreed that the results of the consultation would give a good indication of the issues that mattered to local communities and how these could be reflected in the Tadcaster and Villages CDP.

RESOLVED:

- i. To note the updated CDP.**
- ii. To agree that a consultation on a new CDP be launched in September 2019 by the Development Officer.**

13 UPDATE ON PREVIOUS GRANTS AND PROJECTS

The Board received the impact reports set out in the agenda.

In relation to the report from the Air Cadets, the Board agreed that around £300 of the grant awarded to the Air Cadets could be used to purchase a defibrillator training unit, and that the remaining funds should be refunded to the CEF.

RESOLVED:

- i. To note the impact reports.**
- ii. To agree that £300 of the grant awarded to the Air Cadets could be used to purchase a defibrillator training unit and that the remaining funds should be refunded to the CEF.**

14 COMMUNICATIONS

The Development Officer reported that the CEF films were now complete and would be made public shortly, following approval by the Head of Community, Partnerships and Customers.

15 COMMUNITY UPDATES

The Board considered the community updates as set out at pages 73 to 88 of the agenda.

The Board noted that a working group had been established by the Town Council to scope the production of a Neighbourhood Plan for Tadcaster, which could have an impact on the work of the CEF and issues to be included in the CEF CDP.

RESOLVED:

- To note the community updates.**

16 FUTURE MEETINGS

The future meetings of the Tadcaster and Villages CEF were considered by the Board; the next forum would be on Monday 22 July 2019 at 6.30pm, at Riley Smith Hall, Tadcaster. The theme of the forum would be the work of the Disability Action Group.

The next Board meeting would be on 9 September 2019 at 7.00pm at The Ark, Tadcaster.

The forum meeting on 23 September 2019 would be in Ulleskelf; the theme would be crime.

The forum in January 2020 had been moved and would now take place on Monday 18 November 2019.

RESOLVED:

- i. To note the future meetings of the Tadcaster and Villages CEF.**
- ii. To ask the Democratic Services Officer to book Ulleskelf Village Hall for the forum meeting in September 2019 and to contact North Yorkshire Police to arrange their**

attendance.

16.1 1ST TADCASTER GIRL GUIDES, 'TADCASTER GUIDE UNIT CAMPING EQUIPMENT', £900

The Board considered the application for £900 for camping equipment from 1st Tadcaster Girl Guides.

The Board were supportive of the application and agreed that it met the requirements of the funding framework. Board Members felt that the Girl Guides did a lot of good work in the local area and were pleased to note that camping had been expanded to include Rainbows and Brownies, and that there would be 71 people attending the next Guide camp in July at which the tents would be used.

RESOLVED:

To recommend that a grant of £900 for camping equipment for 1st Tadcaster Girl Guides be approved, as outlined in the application.

16.2 STUTTON VILLAGE SOCIAL COMMITTEE. 'REQUEST FOR FUNDING TO PURCHASE EQUIPMENT', £540

The Board considered the application for £540 for the purchase of equipment from Stutton Village Social Committee.

The Board considered the application met the requirements of the funding framework, and were encouraged by the amount of money raised by the Social Committee for charitable causes. The Board agreed that funding for the cost of the generator at £350 should be awarded to the group.

RESOLVED:

To recommend that a grant of £350 for Stutton Village Social Committee approved, with the condition that the funds were spend on the purchase of the 3000W portable generator.

16.3 1ST TADCASTER SCOUTS, 'REPLACEMENT OF MARQUEE TYPE SHELTER', £1720

The Board considered the application for £1720 for a replacement marquee type shelter for 1st Tadcaster Scouts.

The Board considered the application and agreed that it met the requirements of the funding framework. The Board also noted that the Scouts had made 3 previous successful applications for funding, and as such, only part of the amount they had requested (£500) should be awarded in this instance, with the condition that the Scouts match fund the amount within 6 months.

RESOLVED:

To recommend that a grant of £500 for the replacement of a marquee style shelter for 1st Tadcaster Scouts be approved, as outlined in the application, with the condition that the Scouts match fund the amount within 6 months.

16.4 TEMPT, 'TADCASTER FESTIVAL OF CYCLING', £950

The Board considered the application for £950 for the Tadcaster Festival of Cycling by TEMPT (Tadcaster Events Management Project Team).

Members discussed the impact of previous cycling events on Tadcaster and how some traders were of the opinion that they did not want further events in the town, as the promised financial and business benefits had not been realised for them in the past. It was acknowledged by the Board that cycling events were not always of interest for everyone but if organised well could prove to be valuable community events.

The Board considered the application and agreed that it met the requirements of the funding framework. The Board agreed that as funding for the festival was also forthcoming, or had been requested from other sources such as Selby District Council and North Yorkshire County Council, £500 should be awarded from the CEF with the condition that the money was to be spent on the production of the festival/events programme.

RESOLVED:

To recommend that a grant of £500 to be used for the production of the festival/events programme for TEMPT be approved, as outlined in the application.

The meeting closed at 8.25 pm.

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Agenda Item 6



Allocation of Funding Framework

All funding applications will be considered by the CEF Partnership Board and their recommendation will then be authorised by Selby District Council to ensure the following:

- There has been a logical and justifiable allocation of funds.
- The application meets all necessary criteria including personal identifying checks for the purposes of detecting fraud.
- The decision is compliant with the Council's Constitution and legal framework.

If a CEF Partnership Board has set up a Funding Sub Committee, the Sub Committee may make an initial recommendation to the Partnership Board who must then make a final recommendation which will be authorised by Selby District Council.

How often can organisations apply?

If an organisation has been granted funding they cannot apply again for the same application or project for another 2 years. They may apply for funding for another application or project but they must be able to demonstrate that it is a completely separate application or project to the one they were originally funded for.

If an organisation is unsuccessful in their application for funding they are welcome to re-submit an application at any subsequent CEF meeting; however, they will need to consider how to address the reasons for refusal before resubmission.

An application cannot be submitted retrospectively if the work, project or event has started or already taken place.

Funding approved for grants and projects will only be paid to an organisation and not directly to an individual. An individual applying for funding will have to submit invoices for their approved grant or project which will then be paid by the CEF Partnership Board.

Is match funding required?

Match funding is not required for applications, however as the maximum small grant allocation is £1,000 you may need to seek funding from elsewhere if your application will cost more than that amount. If an application is approved on the basis that part of the funding will be provided from elsewhere then it will need to be demonstrated when this funding will be received before the CEF funding can be allocated.

When making the recommendation members of the Partnership Board will evaluate the merits of each application by the information and detail provided in accordance with the criteria listed below:

Consideration of Applications

Applications cannot be considered until an application form is completed and submitted to the Partnership Board. This will allow the full details of an application to be discussed and properly considered. No funding is to be agreed to grants or projects where an application form or project brief has not been provided. This is to ensure the Council fulfils its requirement to comply with its Access to Information rules.

Small Grant (typically £300 to £1,000)

A grant is funding used to purchase an item or fund a one-off event /activity.

For applicants to be awarded funding, the following must be demonstrated:

- How the application meets at least 2 of the objectives in the CDP for the CEF area.
- How the project benefits the CEF area including residents of the area.
- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.

The following organisations are not eligible to apply for small grant funding:

- A Parish Council that raises its own precept (Parish Councils may be partners in CEF projects).
- A school – (parent–teacher associations (PTAs) are eligible to apply)
- A commercial organisation generating a profit
- Another statutory or public service – (funding will not be granted to another statutory or public service to assist it to carry out its statutory duties. i.e. where the funding is intended to replace statutory funding. However, the CEF may fund a grant/project if the statutory or public service was providing a service outside of its statutory remit).

Applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Project Funding (usually over £1,000 for a specific piece of work)

A project is a piece of planned work or an activity that is completed over a period of time and intended to achieve a particular purpose.

To be awarded funding the following must be demonstrated in your project brief:

- How the application meets at least 2 of the objectives in the CDP for the CEF area.
- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.
- That clear evidence for a high level of need and extensive community consultation is provided.

All organisations are eligible to apply for Project Funding however any applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Note – projects exceeding £5,000 will be subject to Selby District Council procurement rules.

Funding cannot be provided for continuous work and it should not be expected that a CEF can continuously fund a project or scheme. Applicants should look ensure their project or scheme is self-sufficient once they have received funding from the CEF.

Additionally, retrospective funding for work or projects already underway or completed, or events that have already taken place cannot be provided, and should not be applied for; CEF funding should not be used to underwrite funding gaps in projects or events that have already started or taken place.

Procedure for Urgent Applications

This procedure will only be used if the application is deemed to be urgent and consideration of the application cannot wait until the next Partnership Board meeting. In order for an application to fall into this category, valid reasons for urgency must be demonstrated before the application can be considered.

The application must still fulfil the criteria listed above and state why the application cannot wait until the next Partnership Board meeting.

The Chair must agree to the reasons for urgency.

- First Action would be to consider whether an additional meeting can be arranged with the application and agenda being published on the Council's website.
- If it is not possible to call an additional meeting, the relevant Director should coordinate consultation with Partnership Board members to reach a decision through email. The application can only be agreed if there are **no objections** from any Partnership Board members. If the application is agreed, the decision would be published on the Council's website in the usual way. The funding decision would be listed (to note) on the next agenda of the Partnership Board.
- If there is any objection from a Partnership Board member, then the application **cannot be agreed** and it must be considered at a Partnership Board meeting.

Funding Events

If a funding event is held, the following rules must be abided by with regard to applications:

- Each funding proposal agreed must with the proviso that an application form must be fully completed before any funding is allocated.
- There must be a written record of all the decisions taken at the event which must include the following information:
 - Name of applicant.
 - Details of proposal.
 - Amount of funding allocated.
 - Reason for decision (applications agreed must still abide by the criteria for grant and project funding).

Agenda Item 7

Tadcaster & Villages Community Engagement Forum

Financial Report. 1 April 2019 to 31 March 2020

Balance carried forward from 2018/19 £521.90

Grant from SDC for 2019/20 £20,000.00

This is the total budget available at the start of the financial year.

Total budget for 2019/20 £20,521.90

Ref.	Date Agreed	Date Paid	Paid to	Details	Amount (£)	
					Actual	Committed
	12-Sep-18		Wild Studios	CEF Promotional Videos		£185.00
		18.4.19	Ark Display Graphics	Information Board	£890.00	
		4.7.19	Createtvt	Flyers	£450.00	
	10.6.19	4.7.19	Scouts	Marquee Grant	£500.00	
	10.6.19	11.7.19	Reach	Flyers	£75.00	
	10.6.19	4.7.19	Tempt	Cycling Festival	£500.00	
		8.7.19	Church Fenton SQD	REFUND	-£653.40	
	10.6.19		Tadcaster and Rural CIC	Funding - Tad Today Magazine 2019-20, agreed at Board 10.6.19		£3,422.00

Total Actual Spend to date £1,761.60

Remaining Commitments not paid £3,607.00

This figure is the remaining budget available to spend (the total budget minus actual spend and commitments yet to pay).

Total budget remaining £15,153.30

This figure is the total budget available minus actual spend.

Total balance remaining £18,760.30

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End of project impact report

Grant Awarded: - _____£5000_____
Date Awarded: __22-10.18_____

Organisation Details

Name: Church Fenton Community Hub Ltd
Address: 16 Oakwood Close, Church Fenton,
Postcode: LS24 9SJ

Project Details

Project Title / Description: To be used towards renovation costs at The White Horse Pub, Main Street, Church Fenton, LS24 9RF
Contact Name: Nigel Thirkill
Tel: 07770 763381

IMPACT REPORT FOR PERIOD _____ TO _____

Q1 In no more than 500 words please outline the key outcomes of your project.

The White Horse Public House in the centre of Church Fenton was left vacant in August 2016.

On 28th November 2017, CFCH was set up by a group of enthusiastic villagers to work towards the aim of saving the pub, instead of it being purchased by a property developer.

As a result, Church Fenton Parish purchased the pub, with a Public Works Loan in July 2018, with day-to-day management being handed over to CFCH.

In August 2018, CFCH signed a lease with tenants, who are already experienced in running another restaurant and bar. Since that time, a share scheme was set up, and various grant funding has been applied for, to assist with the refurbishment.

The pub is currently scheduled to re-open in June 2019, having had a complete refurbishment, both inside and outside. Mature trees have been planted and maintained in the outdoor area. Plans were passed, and the kitchen has been extended, and given a complete refit, and also the roof has been recovered in that area to allow for skylights. The fit out of the snug, function room and restaurant areas, as well as the upstairs accommodation is now almost complete. The building has had a complete overhaul, with all new plumbing, electrics (including alarm and CCTV), decorating – inside and out. All new fixtures and fittings will also be installed. There were issues with drainage, and damp. These have now also been resolved. There has been several repairs to the roof, and the chimneys are now functioning, following a long period of not being in use. The whole of the exterior has been repainted, and all the windows have been replaced, and new doors and signage will also add to the completion of the exterior of the pub.

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

The Church Fenton Neighbourhood Plan lists The White Horse Public House as an ‘Asset of Community Value’ (ACV) and the plan indicates its continued use as a public house. The ACV was registered with Selby District Council on 28th October, 2017. This provides protected status for

a period of six months - until 28th April, 2018. The protected status means that no-one, other than a Church Fenton community venture, can purchase the freehold of the property.

If The White Horse Public House had not been purchased by the community, the most probable result would have been a planning application by a property developer for a change of use into residential units. If this had happened, the facility would have been lost forever, and the opportunity to develop it as a community hub for associations and groups to support community living, and combat social isolation and loneliness, would be missed.

Due to a small group of determined people, a proactive and forward thinking Parish Council and support from many of the parishioners of Church Fenton, the pub was purchased by the PC using a Public Works Loan, approved by the government.

Following on from the purchase, Church Fenton Parish Council requested that a Community Benefit Society (CBS) be established to provide an ongoing management structure, to act as landlord, on behalf of the PC.

As a result, CFCH Ltd became registered as a Community Benefits Society on 19th April 2018, and have since signed a lease with experienced tenants, who also run a pub and restaurant in Methley.

In order to manage the period whilst the pub is being refurbished (and therefore unable to generate any income) CFCH Ltd launched a share offer to raise funds. This offer closed on 1st October 2018, and has resulted in having almost 200 shareholders, and exceeding the goal of trying to raise £50,000. Being a shareholder entitles a "say" on who is on the Management Committee, as well as how any surplus income may be spent in the future. Various grant funding was also applied for as well.

All planning applications submitted for The White Horse have been approved, including the proposed erection of a kitchen extension, and construction of new walls to car park/garden area. A great deal of refurbishment work is also being carried out, and the extensive work that is being undertaken on the outside of the pub is evident to all.

The White Horse is again becoming a landmark in the village of Church Fenton.

The future of The White Horse Public House has been secured, and the target date to re-open the pub is June 2019, and CFCH Ltd have launched a successful share scheme, which is now in operation.

This has all been possible as a result of the commitment and support of the villagers of Church Fenton, and other surrounding areas, making it a real community asset, and also from grants received from other bodies. It is hoped that everyone can once again enjoy the benefits of The White Horse, Church Fenton for many years to come.

Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

As a result of immediately finding the right tenant, and therefore receiving a regular income following a six-month period to allow for renovation, it is hoped that eventually a surplus of funds will become available for CFCH Ltd to put back into the community. The decision of how the funds will be used will be at the discretion of its Management Committee and its shareholders.

Any other comments on the project and its success:

The White Horse Public House will be re-open to the public on Friday 12th July, following an extensive renovation and refurbishment. It will be a great asset to the village of Church Fenton, and has been saved from the possibility of being lost forever, along with its history.

Mid-project impact report

Grant Awarded: £4,883

Date Awarded: September 2018

Organisation Details

Name: Selby District Disability Forum CIC

Address: Community House, Portholme
Road, Selby

Postcode: YO8 4QQ

Project Details

Project Title / Description: Tadcaster and Villages CEF Disability Action Group

Contact Name: Emily Havercroft

Tel: 07538 253398

IMPACT REPORT FOR PERIOD September 2018 **TO** May 2019

Q1 In no more than 500 words please outline the key outcomes of your project.

Our Tadcaster Action Group really is going from strength-to-strength. We now have 12 people signed up as members of the group, from different villages and areas within and around Tadcaster. Here are some of the main areas we are currently focusing on:

- Promoting disability services already available within the Tadcaster villages area. We have been working with the Tadcaster town council who have agreed to allow us to have a page on their new website.

Our 'Doorbell Project' is currently under way. The group have written to all local shops and businesses to ask if they could take steps to make their premises more accessible. The SDDF 'Top Tips for Businesses' has been included. As a number of shops have issues with the Landlord, or with being in a listed area, the doorbell project is hoped to provide one simple option that businesses can opt in to, to be more accessible.

Also utilising the Tadcaster access survey, carried out by a member of the town council (who is now a member of the Action Group) as a great starting point.

- Working with the local events committee to maximise the potential of the UCI Road Races and paracycling events coming up in September. Looking at promoting disabled sports. As well as other opportunities throughout the year. The group are being asked for thoughts and ideas on making these events accessible, including taking part in a very recent street audit of Tadcaster with Highways. The group are also looking at ways to promote SDDF and the Action Group within this fantastic event, as well as maximising the potential for celebrating disabled sports.

- In conversations with the local Tadcaster Sainsbury's, to look at the option of providing a proper 'Changing Place' for people with Disabilities.

- Future work planned may include:

- mystery shopping in and around Tadcaster

- developed use of the Town Council website, to promote disabled services in the area such as:

- parking

- disabled toilets

- accessible community groups

- Working with the Southern Action Group and SDDF main committee, to carry out a public transport survey, to look at supporting public transport providers to improve access and staff attitude.

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

- **Environment, landscape and streetscape**

One of the biggest issues facing people with a disability can be access and accessibility.

An example of how this project is already challenging and informing the development of the local environment, landscape and street scape can be seen in our very recent street audit, carried out with the Highways agency. Identifying areas which could benefit from improvement or change and backing this up with suggested options for access enhancement. We walked the town streets and mapped out areas for improvement, to enhance the soon to be happening UCI Road race events and for the longer-term improvement of the area.

- **Economy, retail and tourism**

Our Action Group is now right at the heart of the conversation around access issues and their direct impact on the local economy, retail and tourism. By communicating directly with all local businesses, and providing a simple solution to start making Tadcaster more accessible – our ‘Doorbell Project’ is working to have a marked impact and improvement on the local economy. We have attended the Tadcaster Business Forum to discuss our ideas and suggestions for improvement. And through our open letter, we have provided information on the untapped ‘Purple Pound’ spending power of those living with disabilities.

- **Community, leisure, culture and education**

One of the ways the group is trying to directly support improvement in this area is by looking at current provisions for those with disabilities in the area. If people are unable to access suitable changing facilities when coming into the Tadcaster area, or being a part of local life, then they simply will not do so. Our discussions with the Leisure Centre, Swimming Pool and now Sainsbury’s, are all looking at ways of making local provisions more accessible and usable for those with disabilities.

- **Community Safety, health and well-being**

Everything the group is currently working on comes back to the safety and well-being of those within the community. Specifically those with disabilities, but as such, for the benefit of all. Access issues effect everyone and improving this only aids all members of the community.

Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

This project has been particularly successful in working closely with the local events committee and other community groups. Although it is always our intention to work with other agencies, the Tadcaster Action Group has been especially successful in bringing together a wide and varied cross section of the community, to benefit the work of the group.

We have members from the local town council and district council, from the education and business sectors, from community groups and events management committees. We have people from villages and the main town, those with personal experience of living with disabilities and those supporting family members or children who do so.

This wide and varied group of individuals has brought together a wealth of local information, as well as experience, expertise and passion. All of which is showing itself in the success and speed that the group has been delivering real 'action', to support change and improve the local area.

Any other comments on the project and its success:

We are exceptionally excited to see just where this Action Group will take their work and how much of an impact they will continue to have.

We have arranged a meeting with a possible future funder, to try and ensure the sustainability of the group and see that it can become a permanent fixture, and asset, to the local community.

We continue to take on new members regularly and will be making the funding from the CEF last as long as possible.

End of project impact report

Grant Awarded: £1500

Date Awarded: Jan 2019

Organisation Details

Name: Pauline Hogg

Address: 3 Garnet Terrace, Tadcaster

Postcode: LS24 9B

Project Details

Project Title / Description: T1565 – Information Boards for Flower Rich Verges at Moor Lane, Tadcaster

Contact Name: Pauline Hogg

Tel: 07944 552665

IMPACT REPORT FOR PERIOD Jan 2019 TO July 2019

Q1 In no more than 500 words please outline the key outcomes of your project.

The funding allowed me to pay Yorkshire Wildlife Trust for the graphic design and pay Ark Display to make up the board and metal lectern. As there was insufficient funding for the erection of the board as well, I applied to Stutton Parish Council for the balance which I was not offered. One Councillor offered to erect the board free of charge which, finally, allowed the whole project to go ahead and it was all completed in April 2019 – just in time for flowering season.

The board has generated a lot of interest with comments made to YWT and the PC about how good and informative it is. However, it was not able to prevent further mowing of the verges, once by NYCC and once by a local farmer. But the fact that the board was there with clear dates for not cutting, meant NYCC were most apologetic and have said they will erect signs saying no cutting and also speak to their contractors; and the local Wildlife Crime Officer has visited the farmer concerned and warned him if he cuts it again, she will charge him with criminal damage. These have been because there is now no excuse not to know the cutting times.

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

Now the board is on site, it informs and educates people of the parish and passers by what is on the verges if they just stop and look. There is a list of flowers found there and photos of the rarer orchids and broomrape for people to find and it also gives clear instructions about cutting, parking and not picking. It has engaged the public and I often see people stopped there reading the board. The PC report very favourable comments about the look of the board and the information it gives.

Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

None yet other than the presence of the board had a massive effect in getting NYCC to apologise for cutting it and promise to take remedial action, and in giving the WCO the ammunition she needed to take the farmer to task over ignoring the cutting times and mowing down hundreds of Pyramidal orchid flower spikes.

Any other comments on the project and its success:

I would like to thank CEF for their funding which finally helped achieve the aim of informing people what was beneath their feet and going unnoticed. It took 5 years from start to getting the board erected and the battle to protect the flowers is still not over. Maybe next year...

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Verges on Moor Lane, Stutton An important wildlife corridor

Road verges play a part in habitat and species conservation and help to form important wildlife corridors that allow the movement of species through the countryside. Most are grasslands but some are woodland verges with bluebells and dog's mercury, and steep hedge banks with primroses and celandines. The variety of habitats leads to a wide variety of plant and animal life and many verges are now strongholds for old hay meadow species that have largely been lost from our farmed land.



Aerial view of the verges on Moor Lane, Stutton

From late spring to early summer the spikes of various orchid species, from twayblade to common spotted, bee, pyramidal, early purple and marsh orchid, will all bring colour to this verge and the careful observer may also notice the misleadingly named common broomrape, which is sadly not so common anymore. The verge will also be buzzing with life as many insects forage for food amongst the swathe of flowers. Look out for six-spot burnet moths and ringlet butterflies.



Early purple orchid
Lawrence Davenport

The road verge here has recently been recognised as being important for wildlife and has been designated and recognised by North Yorkshire County Council as a candidate Local Wildlife Site.



Six-spot burnet moth
Carl Watts



Ringlet
Rachel Scopes



Pyramidal orchid
Joanna Richards



Common broomrape
Phil Palmer

To maintain this road verge for wildlife it is important that it is carefully managed which includes no cutting between April and September, to allow the flowers to set seed for future years. For the same reason it is important that vehicles do not park on the verges and that visitors are careful not to trample or pick flowers.



Bee orchid
Jirsty Brown



Common spotted orchid
Martin Batt

Full Species List for the Verge

Common Name	Scientific Name
Bee orchid	<i>Ophrys apifera</i>
Bird's-foot trefoil	<i>Lotus corniculatus</i>
Black medick	<i>Medicago lupulina</i>
Bladder campion	<i>Silene vulgaris</i>
Bush vetch	<i>Vicia sepium</i>
Charlock	<i>Sinapis arvensis</i>
Cinquefoil sp.	<i>Potentilla sp.</i>
Common broomrape	<i>Orobanchaceae minor</i>
Common centaury	<i>Centaureum erythraea</i>
Common cleavers	<i>Galium aparine</i>
Common fumitory	<i>Fumaria officinalis</i>
Common snapweed	<i>Centaurea nigra</i>
Common mouse-ear	<i>Cerastium fontanum</i>
Common poppy	<i>Papaver rhoeas</i>
Common ragwort	<i>Senecio jacobaea</i>
Common scurrel	<i>Rumex acetosa</i>
Common spotted orchid	<i>Dactylorhiza fuchsii</i>
Common vetch	<i>Vicia sativa</i>
Cow parsley	<i>Anthriscus sylvestris</i>
Cowslip	<i>Primula veris</i>
Creeping buttercup	<i>Ranunculus repens</i>
Crosswort	<i>Cruciata laevipes</i>
Curled dock	<i>Rumex crispus</i>
Daisy	<i>Bellis perennis</i>
Dandelion	<i>Taraxacum sp.</i>
Dog rose	<i>Rosa canina</i>
Dovesfoot cranesbill	<i>Geranium molle</i>
Fairy flax	<i>Linum catharticum</i>
Field forget-me-knot	<i>Myosotis arvensis</i>
Field scabious	<i>Knautia arvensis</i>
Germander speedwell	<i>Veronica chamaedrys</i>
Goatsbeard	<i>Tragopogon pratensis</i>
Greater plantain	<i>Plantago major</i>
Hairy tare	<i>Vicia hirsuta</i>
Hawkweed sp.	<i>Hieracium sp.</i>
Hedge bindweed	<i>Calyptegia sepium</i>
Hedge woundwort	<i>Stachys sylvatica</i>
Hogweed	<i>Hieracium sphondylium</i>
Meadow buttercup	<i>Ranunculus acris</i>
Meadow sweet	<i>Filipendula ulmaria</i>
Meadow vetchling	<i>Lathyrus pratensis</i>
Mouse-ear hawkweed	<i>Hieracium pilosella</i>
Northern marsh orchid	<i>Dactylorhiza purpurella</i>
Perennial sow-thistle	<i>Sonchus oleraceus</i>
Pyramidal orchid	<i>Anacamptis pyramidalis</i>
Red campion	<i>Silene dioica</i>
Red clover	<i>Trifolium pratense</i>
Ribwort plantain	<i>Plantago lanceolata</i>
Rosebay willowherb	<i>Chamerion angustifolium</i>
Self-heal	<i>Prunella vulgaris</i>
White campion	<i>Silene latifolia</i>
White clover	<i>Trifolium repens</i>
White dead nettle	<i>Lamium album</i>
Yarrow	<i>Achillea millefolium</i>

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Designed by the Design Studio at



Yorkshire Wildlife Trust

End of project impact report

Grant Awarded: £4,949

Date Awarded: March 2018

Organisation Details

Name: Yorkshire Energy Doctor CIC

Address: _10 Danes Court_____

_____Riccall

Postcode: YO19 6NP_____

Project Details

Project Title / Description: _____

___ **Tadcaster and Villages Community Energy Ambassadors**

Contact Name: _Kate Urwin_____ Tel: 01757 249100_____

IMPACT REPORT FOR PERIOD __Oct 2018_____ TO __March 2019_____

Q1 In no more than 500 words please outline the key outcomes of your project.

Over winter 2018/19 we ran two Community Energy Ambassadors training courses. The first course started on 6th November 2018 and the second on 24th January 2019. Both ran for 5 weeks and were held at Rosemary House in Tadcaster. In total we had 16 people attend across the two courses, these included individuals representing Tadcaster Library, the Town Council, Tadcrafters, Selby & District Disability Action Group, Tadcaster & Rural CIC, WEA and the Kelcbar Centre, as well as local residents. The course covered issues around debunking myths around energy use, understanding how much appliances cost to run, heating types and fuel poverty in the Selby District, understanding energy bills, switching energy supplier, renewable energy technologies, and schemes available to help residents with their energy bills and heating.

Feedback collated from the attendees showed that:

- Knowledge around energy increased from 2.3/5 before the course to 4.7/5 after the course
- Course content was rated at 4.9/5 and 100% of attendees would recommend the course to others
- Nearly 80% of attendees had already spoken to friends, family members or colleagues about some of the topics we covered throughout the period of the course. On average they had shared information with 4 other people, thus reaching an extra 50 people through the project

During the session on energy bills and switching, attendees brought in their own energy bills and we reviewed their tariffs. Actual savings were generated of £2,209 just from people on the course switching their own energy supplier or tariff. This was a vital part of the course as, by going through the process themselves, attendees are much better equipped to then talk to others, to be able to share their own experience, and to allay any fears.

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

Our project met Community Development Plan objectives in terms of:

- *Education:* We have provided an opportunity for local residents and key community anchors to gain in-depth knowledge on energy efficiency in the home and to develop skills in providing advice to other people.
- *Community:* This funding has supported the development of ourselves as an organisation and strengthened the links and networks that we have in Tadcaster. Going forward the project will enable advice and support to be cascaded further afield via community groups and through informal social networks that the attendees all have. Additionally, next winter we will be looking to organise some energy-specific advice sessions in Tadcaster via some of the groups that had representatives on the course.
- *Health and well-being:* Ultimately the main aim of supporting residents with their energy costs is to ensure that everyone can afford to heat their homes to a comfortable and safe temperature, and to minimise the stress and anxiety that energy bills can cause. We hope that now we will reach more vulnerable residents in the Tadcaster area, both directly through advice sessions and referrals, and indirectly through the advice and information shared by the Energy Ambassadors amongst their own networks.

Unfortunately we didn't have anyone attending from groups or Parish Councils in any of the surrounding villages. Information was emailed to all the Parish Councils a couple of times, posters sent in the post by noticeboards etc and key local groups contacted but, despite this, the majority of attendees were Tadcaster based.

Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

We were really pleased to have such a good mix of people attend the course who were very positive and engaged with the topic. It was also great to see how willing people were to make changes themselves and the savings of £2,209 just through the energy switching done by participants on the course was very satisfying. It does however also show just what the potential is for local residents to save themselves money. It was also positive to have three requests from attendees to go and visit other people they knew in Tadcaster which we were able to follow up on through this project, two of whom were elderly who needed help with switching and one was a resident in energy arrears.

Feedback comments:

"A very informative course made a potentially boring subject fun"

"Absolutely faultless and fantastic! Thoroughly enjoyed it. It was so highly informative and also I have saved over £200 a year which is excellent"

"I thought I was already quite energy savvy but I learnt quite a few new things!"

"Surprised at how much fun this was. Thoroughly enjoyed, managed to save money, will recommend"

"I was shocked to say the least when I discovered that my fuel provider was offering a considerable discount to 'online' customers opposed to myself who doesn't own a computer. As a pensioner I felt this was an element of discrimination. I passed on these comments to my fuel provider at the time"

"Thank you both for an excellent course"

Any other comments on the project and its success:

Thank you to the Tadcaster and Villages Community Engagement Forum for funding these two courses and to everyone who attended for your positive engagement and energy!



We look forward to identifying possible opportunities to run some energy advice sessions next winter in Tadcaster in conjunction with some of the Energy Ambassadors – in this way we can reach and help more local residents.

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